Brockenhurst CE Primary School and Pre-School

'We Enjoy and Excel in the Presence of God'



Our Vision:

Inspire a love of learning, within a nurturing Christian environment

Our Christian Values:

Loving, Hopeful, Thankful

Our Learning Values:

Ambitious, Independent, Resilient, Resourceful, Inclusive, Caring

SCHOOL PROSPECTUS

Dear Parents and Carers,

On behalf of all the children, staff and Governors I would like to warmly welcome you to our school and pre-school.

I hope that, by reading our prospectus, you will want to come and see for yourself just what we can offer you and your family. We pride ourselves on being a unique destination, able to provide excellent learning facilities and opportunities within a small, friendly community setting, where every child is respected, inspired and valued within a Christian environment.

We are a school that values and celebrates success – at all levels and in all things. We aim to bring learning alive, making it exciting and stimulating. We want to give our children a thirst for learning that continues with them throughout their future school experiences and lives.

We value the entire team approach. We view education as a joint venture, involving everyone – children, parents, staff, Governors, the Church and the wider community.

We aim to make school life happy and enjoyable for everyone. We are confident that both teaching and non-teaching staff can provide a smooth transition for any child joining the pre-school or school and strive to meet the needs of all.

Our children are passionate about learning and develop resilience in a supportive and caring environment. They are encouraged to take calculated risks and develop themselves. We go the extra mile to support them and our children benefit from this daily. You are welcome to see for yourself by visiting us during school hours or view our virtual map on the website. Please feel welcome to contact me if you would like to look around our beautiful setting and ask any questions about our school.

John Littlewood
j.littlewood@brockenhurst-primary.hants.sch.uk
Head Teacher





Aims:

At Brockenhurst CE Primary School and Pre-School we will:

- Create a nurturing environment founded on Christian values for all.
- Respect all children, adults, animals and living things.
- Be vigilant about children's safety and wellbeing (inc online).
- Empower children to overcome barriers to learning.
- Encourage positive mental wellbeing.
- Develop resilient, reflective and resourceful learners.
- Grow critical, creative and evaluative thinkers.
- Acknowledge, appreciate and celebrate difference and cultural diversity.
- Utilise the local environment to support learning in a unique setting.
- Develop confidence through the love and support of the school, church and community.

It is a great pleasure and privilege for me to have such a close relationship with our wonderful school. There are many links and bridges that allow the children to discover the very best of being part of a faith school. We aim to help their spiritual, moral and ethical development through our times of collective worship and school services. We also hope that the Christian ethos and environment will enrich all that they experience during their time at the school.

Revd Simon Newham
Vicar of Brockenhurst



Our Distinctive Christian Character and Collective Worship

Our worship and ethos reflects the School's Trust Deed and Anglican heritage.

All staff and governors understand and empathise with the Distinctive Christian Nature of this Church of England School and uphold the School's Collective Worship Policy.
Please Note: Parents have a right to withdraw their child from Collective Worship.

We are a one form entry school with seven classes catering for a full range of ability across the National Curriculum from the Foundation Stage and Key Stage 1 through to Key Stage 2. Children are occasionally withdrawn and taught in small groups which may be of mixed ages; this practice occurs across the school to meet the needs of all learners. Class teachers are responsible for the children's welfare and delivery of the curriculum. They liaise closely with our supportive teaching assistants when planning, drawing on different experiences, knowledge and expertise to ensure work is relevant and well matched to meet the needs of the children. In this way, we are able to utilise the strengths of a relatively large staff team and enhance the quality of learning and teaching here at Brockenhurst CE Primary School and Pre-School.

For a full list of staff members please visit our website at www.brockenhurstceprimary.co.uk

Chair of Governors : Chris Willsher

The Governing Body is focused on the strategic direction and development of the school.

Its main roles are to:

- Provide a strategic direction for the work and improvement of the school;
- Support, monitor and evaluate the effectiveness of the school;
- Hold the school to account for the standards achieved and the quality of education.
- The Governing Body takes advice from the Head Teacher before making decisions.
- The day-to-day running of the school is the role of the Head Teacher.

Chris Willsher
Chair of Governors



Our Curriculum

We want all our children to experience success and enjoy their learning whilst at school. We aim to achieve this through high standards of teaching and learning within a happy, structured and caring environment.

During the course of the year, the children will encounter a range of teaching methods. They will mainly be taught by their own class teacher, but there will be times when teachers are exchanged enabling us to best use the individual expertise of a large, talented teaching team. Our curriculum strives to ensure breadth and balance within the parameters of separate subjects for all of the school day.

We plan learning journeys carefully so continuity and progression of knowledge and skills are smooth and aid development. Topics enable us to identify skills, concepts, knowledge and ideas from individual subjects and bring them together in a cohesive way. Our children are generally taught in their mixed ability class groupings, with all children studying the same area. However, work is appropriately varied (either simplified or extended) to match all ability levels. Through a variety of teaching methods and strategies, we aim to instil children with an enthusiasm for learning and prepare them for future school life.

Safety

We consider the safety of your children of paramount importance and ensure that the school does everything possible to keep everybody, children and adults alike, safe.

We ask you not to drive your car onto the school premises or into the staff car park adjacent to the school. Try to park away from the school and walk the short distance using the dedicated paths into school. If you need to use a car to drop off or collect, please park considerately following the Highway Code.

As part of our travel plan, we are trying to reduce congestion and become more environmentally friendly.

The school has introduced 'WOW' – Walk on Wednesdays to encourage our parents and children to walk to and from school. Please highlight the importance of using the Green X Code when walking.



Healthy schools

We are keen to promote healthy lifestyles to all involved with the school. Healthy children achieve well at school. It is our aim to support healthy lifestyle decisions and to educate our children so that these decisions are informed by an awareness, knowledge and understanding of health and wellbeing.

Emotionally vulnerable children

When children present with emotional issues we support the child and their family with our Nurture Group which is run by the Teaching Assistants responsible for Emotional Literacy Support (ELSA). Children are invited to participate with ELSA time to help them talk through their problems and resolve emotional difficulties within a positive and caring approach in the Clubhouse.

Child protection and safer recruitment

The Governors and staff of Brockenhurst CE Primary School and Pre-School take seriously their responsibility to promote the welfare and safeguarding of all the children entrusted to our care. The Designated Safety Leads (DSL) are the Head Teacher, Deputy Head Teacher, Admin Manager and Chair of Governors.

As part of the ethos of the school, we are committed to:

- Providing an environment in which children feel safe, secure, valued and respected, confident to talk openly and sure of being listened to.
- Providing suitable support and guidance, so that children feel confident to approach appropriate adults.
- Using the curriculum to provide opportunities for increasing self-awareness, self-esteem, assertiveness and decision making.
- Working with parents to ensure the welfare of all children which may involve other agencies.
- Ensuring all staff are able to recognise the signs and symptoms of abuse and are aware of the school's procedures and lines of communication.

"We have lovely school grounds like the field, sensory garden and the adventure playground."
Year 6 Pupil

"We have equipment at lunch time to keep us active which makes lunch fun."
Year 4 Pupil

"I like how colourful all of our art work and displays are because it makes the school bright and happy."
Year 3 Pupil

"I love PE because it's fun, I love running and being active."
Year 2 Pupil

Contact with school

Positive home/school relationships are encouraged in order that we can work together for your child to fully benefit from all our school has to offer. Our 'open door' policy means that parents may see the Head Teacher at any time but, for your convenience, it is helpful if you phone in advance to check availability. Parents may also see teachers after school with prior arrangement.

For reasons of security, it is important that all parents report to the school office when coming onto school premises.

Contact Details

Please ensure all contact details are up to date so we can contact you when necessary. It is vital that we are able to make contact with you at all times especially in the case of an emergency. A data collection update will be issued every September to be checked by parents.

Absence

In the event of absence, please let the school know by 9:30am by phoning 01590 623163 on the first day of absence and in writing when your child returns to school. We do have a 24 hour answer-phone so messages can be left at any time. Alternatively, we can be emailed at: adminoffice@brockenhurst-primary.hants.sch.uk

Notification of absence

Notification of absence is most important and we ask that you comply with this request at all times. If your child is absent and we have not received an explanation by 10:00am, we will attempt to contact you.

If we do not receive a reason for absence within 14 days, the absence will be recorded as 'unauthorised'.

Links with other schools

We ensure that all transfers between schools are planned, monitored and supported to enable successful outcomes. We collaborate with children, parents / carers and other support services where appropriate to make joint planning arrangements.

Holidays

Parents are asked not to take holidays during term time. However, on application by the parent, unavoidable leave of absence for extenuating circumstances may be granted by the Head Teacher. Advanced approval must be obtained and parents are asked to comply with this request.

'Request for School Absence' forms can be found in the school entrance area - these need completing 14 days prior to the absence period.

Lateness

Persistent lateness will be dealt with by the Head Teacher in line with our Attendance Policy which has been agreed by the Governing Body.

The Local Authority will be informed of persistent lateness and a decision to prosecute may be taken.
This can lead to court summons, fine or imprisonment.

School lateness and absenteeism is taken very seriously by Hampshire Education Authority and in line with that policy we monitor all lateness and absenteeism very carefully.

Cash and valuables

We would prefer children not to bring cash to school unless absolutely necessary. If there is a need, money should be given to a teacher for safe-keeping. We cannot take responsibility for watches, jewellery or valuables and as a result discourage them from being brought into school.

Children are not to bring mobile phones into school – they are not needed. The school office is able to contact parents if needed as well as relay any messages from home to school.

Dogs are not allowed on school premises at any time including during school events or functions. Guide dogs are permitted in school.

The school dogs are an exception and have gone through the necessary checks with Hampshire and school Governors.

Home learning

Working at home can help develop a child's self-discipline and promote a motivating attitude towards study and learning.



Our aim is to work in partnership with parents and provide an effective home learning system that enables all our learners to either consolidate or extend their learning at home. We consider it important for home learning tasks to be purposeful and matched to the ability of the individual children and as a result, in accordance with Government guidelines, each year group follows a homework timetable appropriate to the age of the child.

Forest School

The Forest School is a unique way of building independence and self-esteem in young children, exposing them to the natural world at a time where it is vital for children to understand their impact on the environment.

Forest School is an opportunity for the children at Brockenhurst to have new, creative experiences in the outdoor environment in a safe way. Children will have opportunities to learn about the natural environment, how to handle risks and most importantly to use their own initiative to solve problems and co-operate with others.

"It's great to be surrounded by wildlife like the forest ponies, cows, as well as our own school pigs and dogs."



"The music lessons are really fun. You can learn a wide variety of instruments."
Year 5 Pupil

"I love looking at books with my friends."
Pre-School Pupil

"Everyone at Brockenhurst is so helpful and friendly"
Year 6 Pupil

"We like helping each other, so that other people can play and join in."
Year R Pupil

Transition from Pre-School settings to Early Years Foundation Stage

Moving from playgroup settings to primary school can create anxieties for some children and we understand that this can be a difficult adjustment. Therefore, we do all we can to ensure transition is smooth and effective. We want all our new children to feel happy, safe and secure. The quicker they settle in, the more confident they become which helps them to develop independence, and enjoy their learning. Liaison with playgroups/nurseries (including Brockenhurst Pre-School on site) and play-settings is a crucial factor which enables us to 'get to know' our new children before they arrive. In partnership with these groups, we provide opportunities in the summer term for pre-school children to visit our school, meet their teachers, and share time in their new environment. The children's academic ability and achievements are passed on to the school to ensure we match the needs of all.

Transition from Key Stage 2 to Secondary School

The transition to secondary school is also of importance to us and we strive to prepare our children and equip them with the skills, knowledge and confidence to continue their learning journey. Our children move on to a variety of schools – both selective and non-selective. We are lucky to have many good secondary schools in the area and are confident that all our children will find a school that meets their needs. Close liaison with all our secondary schools ensures that the needs of our older children are met accordingly. Year 6 teaching staff share their knowledge about each child with their future schools and provide detailed information in response to secondary school requests. All local secondary schools compliment us on our mature, confident socially interactive children.

Parents are required to complete a Common Admission Form (CAF) prior to a secondary place being offered. Further information and details regarding the secondary transfer can be obtained from the school office.



School Council

Our 'School Council' is made up of twelve children from across the school. These children are elected to be representatives for their class and attend regular meetings to discuss relevant matters of interest concerning school organisation and development. The School Council is actively involved in decision making within the school and conducts surveys to gather views and opinions from their peers.

The aim of the School Council is to develop an awareness of citizenship and involve all our children, to some extent, in the running of the school.

Governors meet with the children to discuss and support their views.

Times of the day:

YR/Y1/Y2—Morning school: 8.40am - 12.00noon
Afternoon school: 1.00pm - 3:10pm

Y3/Y4/Y5/Y6—Morning school: 8.40am - 12.15pm
Afternoon school: 1.15pm - 3.15pm

Children are expected to arrive at school at 8.30am where they will be met by a member of staff and the school gate opened.

Registration takes places promptly at 8.45am and again at 1.00pm/1.15pm.

Lateness - Please do not be late as this could impede the learning of your child or interrupt the learning of other children.

Persistently late (PL) children will be discussed with the Education Welfare Department of Education and parents will be contacted.

Persistent absence (PA) is also recorded and followed up with the Education Welfare Department of Education. Children must attend school for 190 days and staff for 195 days.

There will be five Teacher Training Day closures. The dates of these closures will be sent home well in advance. The school week consists of 22 hours 5 minutes lesson time; this does not include registration, collective worship or playtimes.

"I love everything - it is so much fun."
Pre-School Pupil

"I like our Worships because we learn about new things"
Year 1 Pupil

"I like going to the 'big' school to see my friends."
Pre-School Pupil

"I love the school trips as it gives you a chance to try things you've never done before!"
Year 5 Pupil

Lunch

Lunch is a time children enjoy being together, it is a special time where our dedicated team of Midday Supervisory Assistants look after the children. School dinners are delicious and provided by Hampshire County Caterers. They strictly adhere to government nutritional guidelines and this specialised service to our school is highly valued by many families. Please call into the school office for menu and pricing information.

If you would prefer to provide your child with a packed lunch please ensure that no nuts of any kind are included. We do have children in school with severe nut allergies. We encourage a healthy option, so please refrain from including chocolate bars and excessive cakes and any fizzy drinks.

Uniform & equipment

School Uniform:

- Grey trousers/shorts
- Grey skirt/pinafore; summer: Red & white stripe/check dress
- White polo shirt/blouse
- Red school sweatshirt/cardigan with school logo
- Grey/white ankle socks (summer); Grey or black tights (winter); Black Shoes (no Trainer type shoes)
- Only stud earrings may be worn and these will need to be removed for PE / Games.
- PE Kit (in a named bag) as follows:
- Team colour round neck t-shirt
- Black shorts/ Black tracksuit or jogging bottoms, red sweatshirt or school hoodie (winter)
- Trainers
- Water bottle

Inhalers should be carried by your child if needed when taking part in sports activities. At other times there should be an named inhaler in school.

Uniform is available to purchase at PMG in New Milton
www.pmgschoolwear.co.uk

Other useful equipment:

- Art apron (preferably long sleeved)
- Book bag
- Hat / Sun-cream (summer)



Behaviour and discipline

We expect outstanding behaviour from all our children, enabling them to be safe and happy whilst at school. Self-discipline and respect for all is our ultimate aim and it is hoped that children will learn to respect each other and show tolerance to all within our school community.

Parent consultations & open evenings

In order to provide parents with information on pupil progress and development, we hold parent consultation evenings throughout the year (held in the school hall). The first is held in October in order for you to meet your child's class teacher and discuss your child. The second evening is held later in the year in March to discuss your child's progress, identify strengths and 'next step' development areas. A written report is sent home just before the summer holidays to review achievement and attainment.

Parent Teacher Association (PTA)

All parents automatically become members of the Parent Teacher Association (PTA) when their child joins the school. The social and fund raising events organised by the energetic and successful Parents Committee continue to provide money for much needed facilities and resources for the children. Most activities are designed to be 'family events' but there are some that are aimed at a solely parental audience. The school is indebted to the work of the Parent Teacher Association and all the parents who support our school.

Contact details

Email address:
adminoffice@brockenhurst-primary.hants.sch.uk

School website:
www.brockenhurstceprimary.co.uk

Head Teacher:
j.littlewood@brockenhurst-primary.hants.sch.uk

Governors:
govern@brockenhurst-primary.hants.sch.uk

"We get the opportunity to become prefects and have different roles and responsibilities across the school."
Year 6 Pupil

"I like the playground because we have an adventure play area."
Year 3 Pupil

"We have lovely teachers as they help us learn."
Year 1 Pupil

"There are lots of after school clubs here."
Year 5 Pupil



Brockenhurst CE Primary School and Pre-School
Sway Road, Brockenhurst, New Forest, Hampshire SO42 7RX
01590 623163 | www.brockenhurstceprimary.co.uk

Design & photography by bronze design.